

AR  
 Courtway Middle School (Conway School District)  
 1200 Courtway Dr  
 Conway AR 72032  
 501-450-4832

**School Parent and Family Engagement Plan**

<b>District Name:</b>	Conway Public Schools
<b>Grades Levels:</b>	5-7
<b>Building Facilitator:</b>	Amanda Gates
<b>District Coordinator:</b>	Joel Linn
<b>Percent Free and Reduced Lunch:</b>	61

**Title I Status**

- Schoolwide
- Targeted Assistance
- Non-Title I School

**Parent and Family Engagement Committee Members**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Amy	Jordan	Principal
Gynger	Campbell	Assistant Principal
Chris	Pegg	Assistant Principal
Amanda	Gates	Media Specialist and Parent Involvement Coordinator
Maggie	Martin	School Counselor
Jasper	Johnson	Teacher

**Parent and Family Engagement Committee Members**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Kent	Manion	Teacher
Naomi	Sexson	Teacher
Susan	Mulhearn	Parent and Parent Group President

**1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.**

Texts, phone calls, emails, our school district app, Remind 101, our school website, and Facebook. Wwe also use SignUp Genius website to get volunteers to sign up for certain activities.

We are working to go increasingly paperless each year. Therefore, we do not send notes and flyers home as frequently.

Our patrons are positive about these forms of communication. Our ParentLink communication (calls, texts, and emails) are very popular among our families.

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**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

Cat Camp - August 2, 2018

Schedule Pick-up - August 2, 2018

CMS Open House and Curriculum Night - August 21, 2018

Parent-Teachers Conferences - September 12-13, 2018

Leadership Team Meeting - September 24, 2018

Veteran's Assembly - November 9, 2018

Christmas Music Concert - December 18, 2018

Recruitment Music Concern - February 5, 2019

Music Selection Night - February 2019

Parent-Teacher Conferences - February 13-14, 2019

CMS Parent-Student Dance - February 14, 2019

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**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

Families can sign up for volunteer activities at Open House and Curriculum Night through an email list. We also have guardians that volunteer for bashes, dances, meals for conferences, and teacher appreciation week.

Our school will push information to families through our communication tools, such as text, calls, emails, Facebook, and our website) asking them to volunteer at different activities.

We will continue to take feedback from our patrons as to how we can improve our volunteer opportunities.

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**4. How will your school work with parents to create a School-Parent-Compact?**

Through the feedback that we are getting from our families, we will use this information to use our Student-Parent-Compact as a working document. We will always add to this compact to continually improve our working relationship with our families.

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**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

Courtway administration and staff are in continual conversations with our families for this very purpose. We obtain feedback not only through conversation, but will also provide opportunities online through feedback surveys.

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**6. How will your school provide resources for parents?**

Courtway Middle School provides resources in a variety of ways to our students here on campus as well as their families.

- Our Facebook page and website are both resources that are updated daily for our families that cannot come to campus as often.
  - Our website also includes parenting tips through a monthly newsletter.
  - Our library houses our parent-resource center that includes books, videos, CDs, and other media sources that parents will be able to come and check in.
  - Our counseling center also provides several resources to families on mental health, physical needs, academic assistance, etc.
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**7. How will your school engage parents in the evaluation of your parent and family engagement efforts?**

Our district as worked to establish a means for families to provide feedback as a whole. As a part of this process, the Panorama survey has been made available to our families. A large portion of the survey includes parent and family engagement. The families complete the survey which allow them to provide feedback to both building and district administration.

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**8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?**

Our Courtway administration will hold monthly leadership team meetings. One topic that will remain on the agenda each month will be family engagement. Based on the feedback from our families through conversations with them and the results of the previous year's Panorama survey, our administration and leadership team will tailor activities to better meet the needs and requests of our families. Improving family engagement, will remain a top priority for CMS as diversity continues to increase in our student population.

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**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

*\*After completion of this form, the school should to the district for review, feedback, and approval. Once approved, the school is required to post their School Parent Plan on their website.*

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**District Feedback:**

	<b>Attention: Changes Needed!</b>	<b>In Compliance</b>	<b>Comments</b>	<b>Date of Feedback</b>
<b>1. Communication Strategies:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>2. Annual Schedule:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>3. Volunteer Opportunities:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>4. School-Parent-Compact:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>5. Involvement/Schoolwide Planning:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>6. Resources for Parents:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>7. Evaluation of Efforts:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>8. Parent Survey:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>9. Annual Title I Meeting:</b>	<input type="checkbox"/>	<input type="checkbox"/>		